

## WELCOME TO **GymStreet USA**'S 2010/2011 SESSION!

*Please Take a Moment to review our policy and Procedures as to reduce any future questions or concerns.*

*As always we love to hear from our members so if you have any suggestions in how to make our facility a better place please let us know.*

**NEW STUDENTS** **GymStreet USA** welcomes new students to join at any time during the year providing there is a space available.

**REGISTRATION** Students must register in advance for each session. GymStreet USA cannot guarantee you will receive your class time from a prior session without registration/payment. Registration is always open to current students prior to the public. Students will be notified of early registration throughout the session.

**MEMBERSHIP FEE** The \$30.00 fee renews every September and provides the student with discounts on *Birthday Parties, Open Play in the Inflatable Room, School Vacation Camps and Summer Camps.*

**PAYMENT POLICY** Tuition is due in full at the time of registration. GymStreet USA accepts cash, check, MasterCard or Visa. **GymStreet USA** will assess a \$15.00 fee for any returned checks.

**DISCOUNTS** **GymStreet USA** offers a 10% sibling discount. The discounted amount will be applied to the lowest **program rate**.

**REFUND POLICY** **GymStreet USA** does not offer any cash refunds. If a student is absent for **more than half the session** (5 weeks) due to an illness or injury **a doctor note is required** to honor a **credit to your students account**. Please Note: Student credits can only be authorized by the owner/operations manager Kimberly Souza. The doctor's note must be present at the time of the formal credit request. The credit can be used toward any program at **GymStreet USA** including birthday parties and the gift shop.

**MAKE-UP CLASSES** **GymStreet USA** Students can make-up 2 missed classes within the session. You must pre-schedule the make-up classes at the Front Desk – no walk-ins. Make-up classes cannot be carried over into the next session for any reason.

**TRIAL CLASS** To request a trial class the student must be brand new to the program. The new student may try one class in the program of their choice at no obligation. If the student enrolls in the program the trial class will be included in the tuition rate. The trial class must be scheduled in advance (*no walk-ins*) by the student's parent and the parent must be present during the trial class.

### **DRESS CODE**

**Parent and Me:** parents and students should be comfortably dressed – no baggy pants

**Gymnastics:** **Girls** – leotard, shorts optional, bare feet, hair pulled up tightly and no jewelry. **Boys** - shorts and a t-shirt tucked in, bare feet

**Tumbling:** Leotard preferred, tucked in T-shirt, shorts, bare feet or clean cheering sneakers, hair pulled up tightly and no jewelry

**Marital Arts:** Uniform/Gi is required, bare feet, hair pulled up tightly and no jewelry

**Dance:** Leotard, shorts optional, appropriate dance shoes – instructor will advise, hair pulled up tightly, no jewelry

**Aerobics:** Appropriate work out attire with clean sneaker

**GymStreet USA** will not be held responsible for lost, stolen, missing or broken jewelry or personal items. No gum chewing, cell phones, food or drinks (other than water) in the gym or studios.

**EXTREME WEATHER** **GymStreet USA** does **NOT** follow the Wilmington Public School cancellations due to inclement weather. We do offer a **SNOWDAY CAMP** please check our website [www.gymstreetusa.com](http://www.gymstreetusa.com) or you may call the office at 978-MYGYMST (978-694-9678).

**PARENT VIEWING** We encourage all parents to enjoy watching their child while participating in class. We have provided a comfortable viewing/waiting area in which you can sit back and relax. Please refrain from coaching your child or distracting the class. If you have any questions or concerns, please contact the front desk or an instructor. Parents are NOT allowed in the gym or studio unless authorized by an instructor.

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**CHILD ILLNESS OR INJURY** Please inform us if your child has an injury or medical condition so that we may insure their safety. A sick child loves to share their germs! Please keep them home from class to insure the safety of others. A child should remain home for at least 72 hours after a fever to prevent infecting others. We will be happy to reschedule a make-up. This also pertains to children in the daycare room.

Parents are responsible for watching their child while waiting before or after a class. Water bottles are allowed in class however they must stay in the designated area. Only water will be allowed, please no sports drinks or juices.

We take pride in keeping our facility clean and sanitized. Please help us by throwing away any trash and cleaning up after your child. Please be aware of others with food allergies. There are no pets allowed in the facility.

We are looking forward to a great year!

[www.gymstreetusa.com](http://www.gymstreetusa.com)  
[gymstreet@gymstreetusa.com](mailto:gymstreet@gymstreetusa.com)



# POLICIES AND PROCEDURES

**2010-2011 Season**

**978-MYGYMST (694-9678)**