

Code of Conduct:

- All children should treat one another, staff and property with respect.
- All children should act and behave in a way which does not endanger, intimidate or interfere with the participation of others.
- All children should respect others rights to privacy.
- **No physical contact (fighting, pushing, piling on, etc.)**
- **BULLYING**, Name calling, teasing and offensive language will not be tolerated.
- All children should behave according to this code and accept the consequences if it is breached. All staff should fairly, reasonably and consistently implement this code. Staff and parents should support the Workshop in implementing the Code of Conduct.

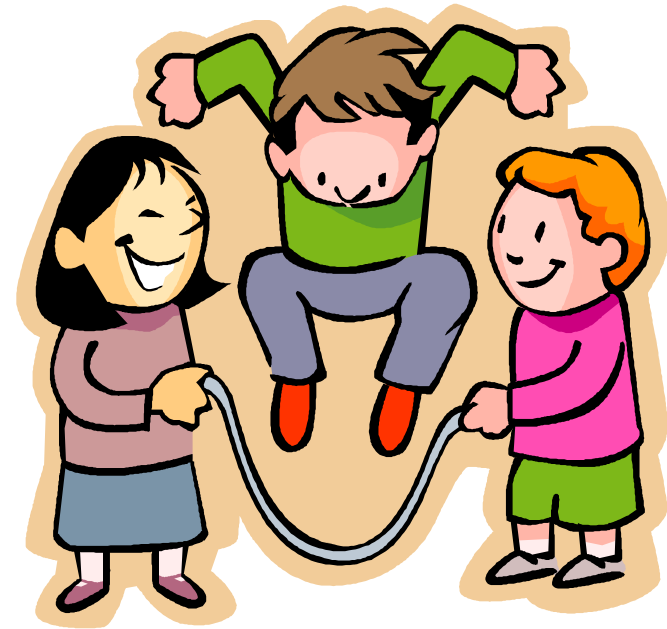
Disciplinary Procedures:

- 1st infraction: Verbal warning
- 2nd infraction: Written warning & email communication to parent
- 3rd infraction: Parent meeting with Director and child & one week suspension from workshop
- 4th infraction: Parental conference with director, child and owners & two week suspension from workshop
- 5th infraction: Expulsion from Workshop Program
No refund given for any suspension or expulsion

GymStreet USA is looking forward to a fun and exciting summer! If you have any question please feel free to contact us at 978-MYGYMST (694-9678).



Welcome to **GymStreet USA's** Summer Workshop Program



Policies and Procedures

Listed below are a few items you'll need to bring with you to GymStreet USA:

- A Snack & Drink for the morning and afternoon snack time (10:00am & 2:00pm)
- Money if your child plans on purchasing any snacks or drinks from our Café
- Pair of Socks for the Inflatable Jumper Room
- Change of clothes
- Sunscreen (please apply prior to coming to workshop)
- A book or game for quiet time - Electronic games are permitted however GymStreet USA accepts NO responsibility for lost, stolen or broken items. **(no electronic devices with internet access, recording or picture taking ability will be permitted at any time during workshop hours. This will be strictly enforced!)*
- Please remember to put your child's name or initials on all their belongings
- Sneakers Required (no flip flops)

Drop Off and Pick-Up Procedure:

- Check in at the Front Desk each morning
- Your child will receive a colored bracelet and security number (*children with allergies receive a red band to alert all staff members*).
- You will receive a ticket with your child's corresponding number
- Upon Pick-up you MUST know your child's security number
- If someone other than yourself is picking up your child they MUST know your child's security number. If they do not know the number a picture ID must be present and their name must be listed under the Child Release Authorization portion of the medical waiver – NO Exceptions.

Child Illness Policy:

Please do not send your child to workshop if he/she is displaying any of the following symptoms:

- Common Cold: Keep child home during period of productive cough, and yellow or green nasal discharge, especially during the first three days of his/her cold. Rest and care during the early stages often prevent complications
- Nasal drainage that appears thick (pus-like)
- Severe cough
- Fever over 100.4 degrees
- Eyes that are red, swollen, crusting or draining.
- Earache
- Diarrhea
- Severe headache or pain.
- Skin rash, unless diagnosed by doctor as non-infectious (obtain note from doctor).
- Childhood communicable disease
- Nausea or vomiting
- Head lice (please inspect hair carefully).
- Sore throat.

Additional Information:

- Missed days cannot be refunded /credited; rescheduling is permitted within the same week.
- Payments must be received a week in advanced
- \$10.00 Additional Fee required for all Walk-In Campers
- No Early Drop-Off
- \$10.00 Late pick-up fee will be charged for each additional 15 minutes – payment is required at pick-up
- The "Daily Rate" pricing discount is only eligible for weekly prepaid registration
- Additional camp days added the week of will be charged the 1 day rate *no exceptions*

- Additional fees for all in door Field Trips must be paid in advance for your child to participate